

Dr. B. R. Ambedkar University Delhi

TENDER DOCUMENT

FOR

**SUPPLY AND INSTALLATION OF AUTOCLAVE
AND STEREO MICROSCOPE WITH CAMERA
ATTACHMENT AT DR B. R. AMBEDKAR
UNIVERSITY DELHI, KASHMERE GATE
CAMPUS**

1. **Annexure I : Schedule of Requirement**
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**Dr B. R. Ambedkar University Delhi
Lothian Road, Kashmere Gate
Delhi-110 006
Contact No: 011-23863655
Email: aradmin@aud.ac.in**

Schedule of Tender

Tender enquiry Number	No. AUD/1-10 (167)/ Admn /2019/841	
Date/ time of release of tender through e-procurement solution	23.09.2019	5.00 PM
Last Date/ time of submission of queries/ observations, if any for clarification through e-mail to aradmin@aud.ac.in	30.09.2019	10.00 AM
Date/ time of pre-bid meeting at Admin Division, AUD Kashmere Gate campus, Delhi-110006	30.09.2019	3.00 PM
Start date/ time of submission of online bid	23.09.2019	5.00 PM
Last date/ time of downloading bid document	14.10.2019	4.00 PM
Last date/ time of submission of online bid	14.10.2019	4.00 PM
Date/ time of opening of Technical bid	14.10.2019	4.30 PM
Date/ time of opening of Financial bid	Will be notified later	



No. AUD/1-10(167)/ Admn /2019/841

Dated: 23.09.2019

To,

Subject: Notice Inviting Tender for supply and installation of Autoclave and Stereo Microscope with Camera Attachment at Dr B. R. Ambedkar University Delhi, Kashmere Gate campus.

The Dr B. R. Ambedkar University Delhi (AUD) invites bids through E-Tenders from reputed Companies/ Firms/ Agencies for supply and installation of Autoclave and Stereo Microscope with Camera Attachment at Dr B. R. Ambedkar University Delhi, Kashmere Gate campus on the terms and conditions enumerated in the tender document. Only reputed Firms having experience of working in Government Organizations / Public Sector Undertakings/ reputed Private Organizations are eligible to participate in the E-tender process.

Last Date of submission of tender: 14.10.2019 at 4:00 PM

Date of Opening of Technical Bids: 14.10.2019 at 4:30 PM

Bidders should read the tender document carefully and comply strictly with the conditions, while submitting their bids. Clarifications, if any, may be sought from AUD Admin Division on Telephone No 23863655. Tender can be submitted online on website 'govtprocurement.delhi.gov.in'. Manual bids will not be accepted under any circumstances.

Deputy Registrar (Admin)

Terms & Conditions

1. Parties:

The parties to the contract are the Tendering Firm/ Agency and Dr B. R. Ambedkar University Delhi (AUD).

2. Contractor:

The term Contractor shall mean Company, Firm, Agency or the Individual to whom the Contract is awarded and shall include its/ his/ her/ its heirs, legal representative, assigns and successors. Successful Bidder is referred to as "Contractor" in this tender document.

3. Scope of Work:

Supply and installation of Autoclave and Stereo Microscope with Camera Attachment at Dr B. R. Ambedkar University Delhi, Kashmere Gate as described in Annexure I. The scope of work shall consist of supply & installation at site including manufacturing, fabrication & assembly, complete in all respects, and its maintenance during warranty period.

4. Location:

The items shall be supplied and installed at Kashmere Gate campus of Dr B. R. Ambedkar University Delhi. The Bidders, in their own interest, are advised to inspect the site at their own cost before submitting tenders. School of Human Ecology, AUD may be contacted on Telephone No. 011-23864875 and 23864876 for this purpose.

5. Eligibility Criteria:

(i) The Bidder should be either itself a manufacturer or authorised dealer/ vendor of the manufacturer. A recent dated certificate to this effect from OEM, will be attached with the technical bid.

(ii) Manufacturers, who wish to submit bids, should have a dealer in Delhi to provide after sales service as and when required.

(iii) The Bidder should have a standard price list of its products all over the country.

(iv) Bidders who have an annual turnover of more than Rs. 5,00,000 (Rupees five lakh only) during each of last three financial years (2016-17, 2017-18 and 2018-19) shall only be eligible.

(v) The Bidder should have successfully executed at least one supply order of similar nature in Central/ State Government Departments/ PSUs/ Educational Institutions/ Private Organisations of repute in the last three years. Copies of the supply orders should be uploaded with the technical bid.

(vi) The Bidder should also upload manufacturer's catalogues in respect of the product offered along with technical bid.

(vii) The Bidder shall not have been blacklisted by the Departments /Ministries of the Govt. of India/ State Govt./ PSUs/ reputed educational institutions.

(viii) The Bidder should have PAN No. and GST No. and should upload legible attested copies these documents with Technical Bid.

6. Validity of Bids: The bids shall be valid for a minimum period of 90 days, computed from the date of opening of Financial Bid. The validity may be further extended for a further period of three months by mutual consent.

7. General Conditions:

(i) Both Technical and Financial Bid are to be submitted concurrently duly digitally signed on the Delhi Government's Public Procurement Portal 'govtprocurement.delhi.gov.in'.

(ii) The online bids (complete in all respect) must be uploaded online in two documents; (**Technical bid** and **Financial bid**) as per Annexure-I and Annexure-II respectively on the prescribed tender format in PDF form.

(iii) The Bidders shall have a valid digital signature certificate for participation in the online tender process. The cost of digital signatures, if any, will be borne by respective Bidders.

(iv) All other documents as per requirement of Technical Bid shall be uploaded online through portal website 'govtprocurement.delhi.gov.in'. The Bidder shall bear all costs associated with the preparation of his tender document including cost of any clarifications, required by AUD.

(v) When deemed necessary, AUD may seek clarification on any aspect from the Bidders. However, that would not entitle the Bidder to change or cause any change in the price quoted. AUD may, if so required, ask the Bidder to give presentation for the purpose of clarification on the tender. All expenses for this purpose as also for preparation of documents and other meetings will be borne by the Bidder.

(vi) AUD will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the tenders are generally in order.

(vii) A tender determined as not substantially responsive will be rejected by AUD and may not subsequently be made responsive by the Bidder by rectifying the non-conformity.

(viii) AUD may waive off any minor infirmity or non-conformity in the tender which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of other Bidders. The decision of AUD in this regard will however be final and binding.

(ix) Bidder shall not be permitted to withdraw his/ her/ its offer or modify the terms and conditions thereof after acceptance of tender. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of Earnest Money and Performance Guarantee, will be forfeited by the University. Besides this, the Bidder will also liable to be debarred/ blacklisted from participating in the tendering process of AUD in future or fined.

(x) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Bidders who resort to canvassing in any form or try to influence the process either directly or indirectly shall be liable for rejection by AUD.

(xi) Tender containing any condition leading to unknown/ indefinite liability is liable to be summarily rejected.

(xii) Any modification/ corrigendum issued with regard to this tender document shall be uploaded on 'govtprocurement.delhi.gov.in' website only. Bidders are, therefore, requested to visit the website regularly till the last stipulated date of submission of the tender for ascertaining any modification/ corrigendum issued in this regard.

(xiii) The tender bid and copies of certificates uploaded by the Bidder in pdf form should be duly signed at the given places, together with initials on every page by the authorized person of the Bidder. Initial/ signature will indicate the acceptance of the tender document by the Bidder.

8. Technical Bid :

The Bidder will upload the technical bid in the format given in **Annexure II** along with the following documents:

(i) A copy of Demand Draft/ Bankers Cheque as EMD of Rs. 8000/- if only bidding for Autoclave, Rs. 9000/- if only bidding for Stereo Microscope with Camera Attachment and Rs. 17000/- if only bidding for both, drawn in favour of **Registrar, Ambedkar University Delhi**.

(ii) Technical Bid duly filled in the prescribed format specified at Annexure II of this tender document. Bidders are required to sign on every page of Technical Bid and upload the same online.

(iii) The Bidder is required to fill the details in column Nos. 4, 5 & 6 of the table given in Schedule of Requirement as per Annexure I and upload along with the Technical bid.

(iv) Copy of at least one supply order of similar nature in Central/ State Government Departments/ PSUs/ Educational Institutions/ Private Organisations of repute in the last three years.

(v) Copy of GST Registration Certificate.

(vi) Copy of PAN allotted by Income Tax Department.

(vii) Copies of audited accounts statement issued by CA mentioning details of turnover or Copies of Income Tax Return filed for the last three financial years.

(viii) Undertaking certificate for not being blacklisted as per Annexure IV.

9. Financial Bid :

(i) The Financial Bid should be uploaded in the format as per **Annexure III**. The Financial bid Form shall contain only price details (including payment Terms and conditions) as per Annexure III.

(ii) The consolidated price quoted shall be firm and final and payable for the goods delivered, installed and commissioned in the Class Room/ Lab (F.O.R destination basis).

(iii) No payments other than the amount shown as consolidated price shall be made by this university. The only deviation to the preceding statement could be the levies revised upward or introduced by State or Central Government after the submission of the tender by the bidder, in which case the Bidder shall produce documentary evidence.

(iv) A Bidder can submit financial bid for one or both the items.

(v) If there is a discrepancy in rates between figures and words, the amount given in words will prevail.

10. Tender Currencies :

(i) The bidder supplying indigenous or already imported equipment shall quote only in Indian Rupees with all taxes applicable.

(ii) In case a bidder submits tender in foreign currency for equipment not already imported, the rates quoted by Bidders will be converted into Indian Rupees based on the exchange rate of currency on that day, at the time opening of financial bids.

(iii) The value thus obtained will be used for evaluation of financial bids. AUD will not pay anything extra on account of fluctuation in exchange rates.

11. Criteria for Evaluation of Tenders:

(i) Online bids (complete in all respect) received along with draft of EMD (physically) will be opened as per stipulated time and date indicated in Notice Inviting Tender of the tender document in presence of Bidder/ authorised representative of Bidder, if available at Dr B. R. Ambedkar University Delhi, Kashmere Gate, Delhi 110006. Bid received without EMD will be rejected straightaway.

(ii) The evaluation of bids will be done by a Tender Evaluation Committee (TEC) first on the basis of technical information furnished in form as per **Annexure II** which is an eliminatory round and then on the basis of commercial information furnished in form as per **Annexure III**.

(iii) The criteria prescribed in respect of technical specifications of equipment, years of operation in the business, experience of similar class of work completed etc will first be scrutinized and the applicant's eligibility for the work will be determined.

(iv) As a part of the process to evaluate the technical bids, Tender Evaluation Committee may also ask the Bidders to make a presentation before it.

(v) After evaluating the technical bids and on acceptance, then only financial bids will be opened.

(vi) L1 bidder for each item would be decided separately at the time of opening of financial bids. AUD will award work to the Bidder whose bid has been found to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be competent to perform the contract satisfactorily. AUD shall however not bind itself to accept the lowest or any tender bid, wholly or in part.

(vii) At the time of opening of Financial Bids, the price of each Bidder shall be read out on the spot. However, it shall be noted that the final Financial Bid prices would be arrived at after detailed scrutiny/ correction of arithmetical errors in the Financial Bid, if any.

(viii) It must be kept in view that no decision will be given by the Tender Evaluation Committee. Any inferences drawn during the meeting of this Committee by the Bidders or their representatives will be their own view and the University will not abide by the same.

12. Bid Security/ Earnest Money Deposit (EMD):

(i) The original hard copy of Earnest Money Deposit (EMD) of Rs. 8000/- if only bidding for Autoclave, Rs. 9000/- if only bidding for Stereo Microscope with Camera Attachment and Rs. 17000/- if only bidding for both, in the form of Demand Draft/ Banker's Cheque in favour of "**Registrar, Ambedkar University Delhi**" payable at Delhi is required to be submitted by the bidder to AUD.

(ii) EMD shall be submitted in a sealed envelope superscribed "**Tender for supply and installation of Autoclave and Stereo Microscope with Camera Attachment**", on or before the closing date and time of e-submission of online bids to The Registrar, Dr B. R. Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi-110006, or put in the tender box in Room No. 6 of Kashmere Gate campus, failing which the bids will not be considered.

(iii) A bid received without Bid security (EMD) shall be rejected as non-responsive at the bid opening stage and returned to the Bidder unopened.

(iv) The Bid security of the unsuccessful Bidder will be discharged/ returned to them without any interest after finalization and award of the contract.

(v) The bid security may be forfeited:

a) If a Bidder withdraws his/ her/ its bid during the period of bid validity specified in the bid document;

b) In the case of successful Bidder, if the Bidder fails to sign the contract or furnish the Performance Security within the time specified in the document.

13. Performance Security Deposit (PSD):

(i) PSD of 5% of the cost of work order will have to be deposited within 15 days on receipt of notification of award to ensure due performance of the contract.

(ii) PSD shall be in the form of Demand Draft/ Banker's Cheque/ FDR/ Bank Guarantee payable to **Registrar, Ambedkar University Delhi**.

(iii) The PSD should remain valid for a period of ninety days beyond the date of completion of all contractual obligations by the Contractor including warranty obligation, if any. EMD will be refunded to the successful Bidder on receipt of performance security.

(iv) PSD will be released after all contractual obligations by the Contractor are over. This can be withheld or forfeited in full or in part in case the work is not executed satisfactorily within the stipulated period.

14. Rejection of incomplete and conditional tenders:

The incomplete and conditional tenders will be rejected. Quoting unrealistic rates will also be treated as disqualification.

15. No withdrawal after submission of bids:

Bidder shall not be permitted to withdraw his/ her/ their offer or modify the terms and conditions thereof after acceptance of tender. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of Earnest Money and Performance Guarantee, will be forfeited by the University. Besides this, the Bidder may also be liable to be debarred/ blacklisted from participating in the tendering process of AUD in future and/or suitable penalty may be levied.

16. Non acceptance of the tenders received after the last date:

Tenders received after the closing date and time prescribed in the tender enquiry shall NOT be accepted under any circumstances.

17. Time Schedule for Completing of work:

The supply and installation must be completed within 45 (forty five) days from date of issue of the work order.

18. Inspection, Testing and Quality Control:

(i) Nominated representative(s) of AUD will inspect and/or test the ordered equipment to confirm their conformity to the contract specifications at no extra cost to the AUD.

(ii) The Inspection Authority to be designated by AUD shall communicate within 15 days of issue of work order what inspections and tests the University requires and where these are to be conducted. The AUD shall notify the Contractor in writing in a timely manner of the identity of representative(s) nominated for this purpose.

(iii) The inspections and tests may be conducted on the premises of the Contractor or its subcontractor(s), at point of delivery and/ or at the final destination i.e. Ecology Lab at Dr B R Ambedkar University Delhi.

(iv) If conducted on the premises of the Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to AUD. Should any inspected or tested equipment fail to conform to the specifications, AUD may reject the equipment. The Contractor shall either replace the rejected equipment or make alterations necessary to meet the specification requirement free of cost to AUD, within a period of 30 (Thirty) days of initiating such rejection.

(v) The Dean, School of Human Ecology at Dr B R Ambedkar University Delhi shall be the final authority to reject full or any part of the supply, which is not confirming to the specifications and other terms and conditions.

19. Training:

On site training to Faculty Members/ Technicians/ Students of the Ecology Lab is to be provided by the Contractor/ Principal/ Indian Agents for operation and maintenance of the equipment, to the satisfaction of the user department.

20. Penalty: In the event of the Contractor failing to:

- a. Observe or perform any of the conditions of the tender/ work order as set out herein; or
- b. Execute the order in good condition to the satisfaction of AUD or by the time fixed by AUD.

(i) It shall be lawful for AUD, in its discretion, in the former event to remove or withhold any part of the order, until such times as it may be satisfied that Contractor is able to do and will duly observe the said conditions and in the latter event to reject or remove as the case may require any order executed otherwise than in a good condition and to the satisfaction of AUD and by the time fixed by it and in both or either of the events aforesaid to make such arrangements as it may think fit for the execution of the order so removed or order in lieu of that so rejected or removed as aforesaid on account and at the risk of the Contractor.

(ii) Provided further that if in either event any excess cost be incurred by reason of the difference between the prices paid and the accepted rates, AUD may charge

the amount of such excess cost to the Contractor and the same may at any time thereafter be deducted from any amount that may become due to the Contractor under this or any other contract, or maybe demanded of him/ her to be paid within fourteen days to the credit of the AUD.

(iii) In the event of discovery of any error or defect due to the fault of the Contractor at any time after the delivery of items ordered, the Contractor shall be bound, if called upon to do so, to rectify such error or defect at his own cost to the satisfaction of and within the time fixed by AUD. In the event of the delivery/ installation of any defective items, which owing to urgency or for any other reason cannot be wholly rejected, AUD shall have the power to deduct from any payment due to the Contractor such sum as it may deem expedient, upto 30% of the cost of work order.

(iv) If the Contractor fails to deliver any or all of the items or fails to perform the services within the time frame(s) incorporated in the contract, the AUD shall, without prejudice to other rights and remedies available to the AUD under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 2.5% per week of delay or part thereof on delayed supply of equipment/ replacement parts and/ or services until actual delivery or performance, subject to a maximum of 10% of the contract price. Once the maximum liquidated damages/ or a period of 28 days, whichever is earlier, are reached, the AUD may consider termination of the contract.

(v) In the event of work/ supply being wholly rejected, AUD shall cancel the work order, forfeit EMD & performance security deposit and black list the Contractor. In the event of work/ supply being partly rejected, AUD shall, depending upon the deficiency, charge penalty upto 30% of the cost of work order. Additionally, the University at its discretion may Permit the Contractor to re-do the same within such time as it may specify, at Contractor's own cost of all sorts i.e. materials, labour, equipments, overheads, transportation etc.

21. Purchaser's Rights:

(i) AUD reserves the right to accept/ reject any or all the bids in whole or in part and annul the bidding process without assigning any reason whatsoever and is not bound to accept the lowest tender.

(ii) Any failure on the part of the Bidder to observe the prescribed procedure and any attempt to canvass / influence AUD for furtherance of his/ her interest, the Bidder's quotation will be cancelled forthwith. The decision of AUD in this regard will be final.

(iii) AUD reserves the right to cancel the tender process without assigning any reason whatsoever, at any stage, in case of any change in requirement.

- (iv) AUD reserves the right to award the tender to more than one Bidder.
- (v) AUD reserves the right to increase or decrease quantity of the items given in the enclosed Annexure I during the period of validity of rates, depending on the prevailing requirement.
- (vi) AUD reserves the right to blacklist a Bidder for a suitable period in case the Bidder fails to honour its bids without sufficient grounds.
- (vii) The tender document is valid for a period of six months from the date of issue. If Supply order is not issued within this period, the process will have to start afresh.

22. Guarantee/ Warranty:

- (i) The Contractor **will provide minimum 12 months comprehensive Onsite Warranty including spare parts etc**, from the date of completion of supply and installation of the items.
- (ii) The guarantee/ warranty given on components/ spare parts of the items will be run by the Contractor.

23. Mode of Payment:

- (i) Payment shall be made through NEFT/ RTGS transfer only and TDS as applicable will be deducted, after satisfactory supply, installation and commissioning of the said items.
- (ii) AUD shall be at liberty to withhold any of the payments in full or in part subject to recovery of taxes as applicable and recovery of penalties.
- (iii) No advance payment will be made in any case.

24. Subletting of Work:

The Contractor shall not assign or sublet the work or any part of it to any other person or party.

25. Statutory Obligations:

- (i) All statutory obligations under various laws from time to time shall be borne by Contractor for which no extra payment shall be made at any time during the contractual period.

(ii) The Contractor shall at all times indemnify and keep indemnified the owner and its officers, employees, agents and students from and against all third party claims whatsoever (including time and shall not be limited to property loss and damages, personal accidents, injury or death of persons or servants or agents of any Contractor/sub- Contractor) and the Contractor shall at his own cost and initiative at all time, maintain all liabilities under Workman's Compensation Act, Fatal Accident Act, Personal Injuries, Insurance Act and/or any other relevant Industrial Legislation, which is in force from time to time.

26. Right to Call upon Information Regarding Status of work:

AUD has the right to call upon information regarding status of work at any point of time.

27. Termination of the Contract:

AUD may terminate the contract without any notice in case the Contractor commits a breach of any of the terms of the contract. AUD's decision that a breach has occurred will be final and shall be accepted without demur by the Contractor. In such case, AUD at its discretion may blacklist the Contractor.

28. Other terms and conditions:

(i) Bids through Telex/Tele fax/E-Mail etc. shall not be accepted.

(ii) No unsolicited correspondence shall be entertained.

(iii) Any offer containing incorrect statement and incomplete information will be summarily rejected.

(iv) The prices quoted shall include onsite warranty, if applicable. The Bidders will be bound by the details furnished by him / her/ it to the AUD, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him / her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him / her/ it liable for legal action besides termination of contract.

(v) All taxes and levies will be paid by the Contractor only. No other charges such as packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed.

29. Force Majeure:

(i) For purpose of this Clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and

not foreseeable. Such events may include, but are not limited, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.

(ii) If a Force Majeure situation arises, the Contractor shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the Contractor shall continue to perform its obligations under the Work Order as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

30. Arbitration:

(i) If dispute or difference of any kind shall arise between AUD and the Contractor in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultation.

(ii) However, if the parties fail to resolve their dispute or difference by such mutual consultation, all disputes or differences whatsoever arising between the parties relating to the contract shall be settled by arbitration in accordance with the rules of arbitration of Indian Arbitration and Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Delhi. The Vice-Chancellor, Dr B. R. Ambedkar University, will make the appointment of Arbitrator on behalf of the University.

31. Legal Jurisdiction:

The contract shall be deemed to have been concluded in the National Capital Territory of Delhi and all obligations hereunder shall be deemed to be located at the NCT of Delhi and the Court within NCT of Delhi will have jurisdiction to the exclusion of all other Courts.

SCHEDULE OF REQUIREMENT

Bidder is required to fill the details in column Nos. 4, 5 & 6 of the table given below (Detailed Specifications have been given at Appendix E):

Laboratory Equipment Requirement for School of Human Ecology

Sl. No (1)	Name & Specification of the items (2)	Qty (3)	Offered specifications, make & model (4)	Whether offered items meeting the tender specifications (Annexure V) (5)	Deviation from tender specification, if any. (6)	EMD Amount in Rs. (For each item you are bidding) (7)
1	Autoclave Sterilisation temperature 105 °C to 135 °C, 60 L capacity	01				Rs 8,000/-
2	Stereo Microscope with Camera attachment 6:1 or higher Zoom ratio, Total Magnification range 2x to 300x, Working Distance 100 mm, 15 megapixel Camera included	01				Rs 9,000/-

Place :

Signature of the Proprietor/ Authorized Signatory

Date :

Rubber Seal indicating complete address

Technical Bid

1. Name & Postal address of Bidder:

Telephones Nos.:

Fax Nos.

E-mail:

Mobile Nos:

2. Name & address of Owners/ Partners/ Directors :

3. Nature of Firm/ Agency (Sole/ Partnership/ otherwise) :

4. GST Registration No. (Upload copy):

5. PAN No. (Upload copy):

6. Details of the turnover for the last three financial years **(indicate year-wise and upload audited document)** :

(i) FY 2015-16 -

(ii) FY 2016-17 -

(iii) FY 2017-18 -

7. Upload Work orders/ Completion certificates as per details given in tender in support of experience for having undertaken a similar work in the last three years.

8. Has your organization been placed in defaulter category by any Govt. Department/ PSU/ Private organisation? If not, please upload a certificate as per Annexure IV to this effect.

9. Are you related in any way with any staff member of AUD : Yes/ No.

Check list

S. No	Check List of Documents/ Undertakings	Yes/ No	Remarks (Give reasons if answer is No)
1.	Is copy of demand draft/ banker's cheque towards EMD, uploaded?		
2.	Is copy of GST No. certificate uploaded?		
3.	Is copy of PAN No. certificate uploaded?		
4.	Are details of the turnover for the last		

	three financial years uploaded?		
5.	Is authorization certificate of being authorized dealer/ channel partner of the OEM or being manufacturing Firm uploaded?		
6.	Are copies of work orders in support of experience for having undertaken one similar work in the last three years uploaded?		
7.	Are copies of clients' commendation (work satisfactory/ appreciation certificates) for the vendor's performance in response to above mentioned work orders uploaded?		
8.	Is undertaking certifying that the Firm is not black listed signed as per Annexure IV and uploaded?		
9.	Have all uploaded documents been duly signed on each page?		

Place : Signature of the Proprietor/ Authorized Signatory

Date : Rubber Seal indicating complete address

Financial Bid

I/We hereby agree, subject to acceptance of this tender by AUD, to supply & installation of items in accordance with the specifications, terms and conditions of the contract as stated in the tender document at the rates and prices given below:

Sl. No.	Description (Items/ Particulars)	Brand name & Model No.	Rate (Rs)	Taxes and Duties, including GST (Please specify break up) (Rs)	Amount in Figures (Rs)	Amount in Words (Rs)
1.	Autoclave Sterilisation temperature 105 °C to 135 °C, 60 L capacity					
2.	Stereo Microscope with Camera attachment 6:1 Zoom ratio, Total Magnification range 2x to 300x, Working Distance 100 mm, 15 megapixel Camera included					

Note : (i) Bidder can also quote rates in foreign currency, subject to the conditions mentioned in clause “ Tender Currencies”.

(ii) The quoted rates shall include all taxes, duties, GST, insurance, custom duty etc. as applicable and no extra shall be payable on this account. Vague offers such as custom duty extra, cartage extra, tax extra etc shall not be accepted. Any extra taxes, duties, levies not written in the above table but written separately at any other place in the bid document shall not be considered and the bidder shall bear it.

Signature of the Bidder :

Name & Designation of the Signatory:

Name of the Firm/ Agency :

Seal of Firm/ Agency :

UNDERTAKING

It is certified that my Firm/ Agency/ Company has never been **black listed** by any of the Departments/ Autonomous Institutions/ Universities/ Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or reputed educational institutions and no criminal case is pending against the said Firm/ Agency/ Company as on _____.

Signature of the Bidder _____

Name of the Signatory _____

Name of the Firm/ Agency _____

Seal of the Firm/ Agency _____

Place: _____

Date: _____

1. Technical Specifications of Autoclave

Parameter	Requirement
Capacity	60 L
Drying	Capable of Automated Drying
Sterilization Temperature	105 - 135 °C
Preset range of timer	0 minute - 6 days delayed
Rated working pressure	0.27 MPa or better
Range of sterilization time	1-300 minutes
Chamber material	Stainless steel
Preset range of cooling lock open temperature	40-99°C for solid and agar modes and 40-80°C for liquid and waste modes
Steam exhausting temperature	73-104°C
Exhausting mode	Fully automatic internal discharging
Controller	Fast speed microprocessor control system
Safety Devices	Overcurrent and short circuit protection, electric double inner lock, over pressure protection, leakage protection, cooling lock, dry scorch protection, anti-scald chamber cover and bench, automatic troubleshooting

2. Technical Specifications of Stereo Microscope with Camera attachment

Parameter	Requirement
Type	Trinocular Stereo zoom Microscope
Desirable Magnification Range	2x to 300x
Zoom Ratio	6:1 or higher
Working Distance	100 mm or higher
Eyepiece	10x/ 20x or higher as desired
Interpupillary Distance	52mm- 75mm or higher
Tube Inclination	45°/60°
Stand	LED illuminator stand
Safety measures	Anti-mold, Anti-electrostatic
Inclusion	Dust Cover and Power Cord

Camera Attachment (preferably from same manufacturer configured for the trinocular mount):

Parameter	Requirement
Effective Pixels	15 megapixel or higher
Data interface	USB /HDMI or both
Monitor Type	Color LCD
Storage Media	SD memory card
Battery type	Li- ion
Connectivity	Wi-Fi enabled
Flash	Built-in
Inclusions	Power Adaptor along with adaptors to connect microscope and Dust cover