



No. 07/EE/EMU/AUD/2019-20

Date: 19.08.2019

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING  
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

**NIT**

1. Percentage Rate tenders on behalf of Ambedkar University Delhi, are invited from experience and eligible contractors of CPWD in appropriate category, MES, BSNL, PSUs, State PWD, dealing with similar works and experienced contractor from other reputed organisation who satisfy the eligibility criteria for following work:-

Sl. No	NIT No	Name & Location of work	Estimated cost put to the Tender (Rs.)	Earnest Money (Rs.)	Time of Completion	Date of issue /Last Date & Time for submission of tender	Date & Time of opening of Bid
1	07/E E/E MU/ AUD /201 9-20	"Annual Rate contract for cleaning and disinfecting underground and overhead tank of Kashmere Gate and Karpura Campus of Ambedkar University Delhi"	196400.00	4000.00	365 days	19.08.2019 to 27.08.2019/ 28.08.2019 up to 3:00 PM	28.08.2019 at 3:30 PM

The intending bidder must read the terms and conditions of FORM-6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.

Information and Instructions for bidders posted on website shall form part of bid document.

2. The contractors who fulfil the following requirements shall be eligible to apply. Joint ventures are not allowed.
- (a) Should have satisfactorily completed the works as mentioned below during the last Seven years ending previous day of last date of submission of tender in Govt organisation/other reputed organisation. (**Work order and completion certificate to be uploaded**).

Three similar works each costing not less than **Rs. 80000.00** only  
OR Two similar works each costing not less than **Rs. 120000.00** only  
OR One similar works each costing not less than **Rs. 160000.00** only

*Similar works means: - "cleaning and disinfecting underground and overhead tank."*

The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to previous day of last date of submission of tenders.

- (b) Should have had average annual financial turnover of **Rs. 100000.00** only on construction works during last three years ending 31<sup>st</sup> March 2019
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen in E&M Unit, AUD free of cost.
4. The bid document can be obtained after depositing Processing Fee and producing the relevant document as per eligibility requirement and other documents as specified.

Cost of Tender Paper Rs. 200.00 plus GST of Rs. 36.00 i.e. 236.00 (Rupees Two Hundred Thirty Six only), NON REFUNDABLE, should be deposited in the form of DD/pay order only in favour of Registrar, Ambedkar University Delhi, payable at Delhi.

AUD

Contractor



The original DD/Pay order for tender cost should be deposited in the office of Executive Engineer Room no 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi - 110006.

The Earnest Money (EMD) should be deposited in the form of DD only in favour of Registrar, Ambedkar University Delhi, payable at Delhi shall be submitted along with tender in separate envelop.

The sealed tender should be submitted in the office of Executive Engineer Room No 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi - 110006 within the stipulated period of bid submission.

Tender without requisite EMD will be summarily rejected. Validity of both the DD /pay order should be at least 03 months from the date of publication of NIT.

The tender documents are available in the office of Executive Engineer Room no 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi - 110006.

Corrigendum, if any, will be published only on AUD web site. The AUD shall not be responsible for any delay for any reason whatsoever.

5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can visit help tab on online bidding process as per details available on the website.
7. Contractor must ensure to quote the percentage rate at the specifies column of BOQ in figure as well as words.

**List of documents to be submitted along with tender (Envelop - 1)**

- (1) Demand Draft of any Scheduled Bank against EMD.
- (2) Copy of Registration Certificate under Goods and Service Tax 2017 or applied copy of GST 2017 and copy of PAN.
- (3) Affidavit as per para 1.2 of FORM - 6.
- (4) Certificate (s) of work experience (**Work order & completion certificate**) in Govt organisation / Institution/ other reputed organisation.
- (5) Turn over for last 3 financial years.
- (6) List of Work in hand (Progress) as per enclosed Performa if any.

**Tender document including Financial Bid as per BOQ :- (Envelop - 2)**

Both the envelops should be kept in one envelop and to be submitted in sealed condition in the office of Executive Engineer Room no 55, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi - 110006 within the stipulated date and time.

The bids shall remain valid for 60 days from the date of opening of Technical bid.

c.c. to -

1. Office of V.C. - for kind info.
2. Office of P.C. - for kind info.
3. Office of the Registrar - for kind info.
4. OSD Karmapura Campus - for kind info.
5. system admin (IT) - for uploading on AUD web site.
6. concern file
7. Notice board.

Executive Engineer (Civil)