

## Internal Quality Assurance Cell (IQAC)

### ACTION TAKEN REPORT, 2017-18

Given below is a summary list of the actions taken during the year 2017-18 based on the IQAC initiatives and work.

1. Contributed to the work on the new centres/ units / schools launched during the year: (i) Centre for Engaged Spiritualities, (ii) Centre for Professional and Continuing Education, (iii) Centre for Studies in Systems of Thought, (iv) Teacher Education Unit, and (v) School of Global Affairs.
2. Initiated and contributed to three review exercises at the University level: (i) Decennial Review, (ii) Undergraduate Studies Review, and (iii) Programme Review.
3. Prepared a template for the comprehensive review of the University, and the terms of reference for the review team.
4. Facilitated a series of deliberations and consultations with the various constituents of the University across the three campuses, over a period of four months from February to May 2018, with the members of the Decennial Review Committee. Interactions were organized with the students and alumni, faculty of the Schools and Centres, administrative staff, Senior Management Team (SMT), VC, the statutory officers, office bearers of the AUD Faculty Association (AUDFA), the representatives of the Delhi government as well as retired officials and former leadership position holders of the University.
5. Initiated a separate comprehensive review of undergraduate studies at the university; facilitated a review of structure and organization of UG studies in the multi-campus context; the processes and functions; the UG space and culture; possible ways of synchronization of the vocational programmes with the broader objectives of the UG space and future directions for the expansion of undergraduate studies at AUD.
6. Initiated of a comprehensive review of seven existing programmes.
7. Collated the student data pertaining to applications, admissions, and assessment & evaluation over the past decade and its analysis to examine trends and patterns. The data analysis provided important information regarding demand ratios across socio economic categories, region and gender across programmes, student progression across semesters.
8. Organised discussions on the issue of improving the research environment at AUD; accordingly launch of some initiatives like the Seed Money Grant for Faculty Research, Faculty Seminar Series, financial support for student research and dissemination, and organizing training programmes in research methods.
9. Prepared further plans to create a facilitative environment for faculty and student research which included (i) expansion of Seed money for faculty research, (ii)



- Sabbaticals and research grants to faculty members, (iii) Instituting of PDFs, (iv) Promote publications through incentives, (v) Scholarships / fellowships and travel grants to research students, (vi) Increase budget for library and e-resources, (vii) Opening new centres of research on issues relevant to Delhi, (viii) Benchmarking research / publications for quality improvement.
10. Organised raining programmes for the Non-Teaching Staff on the use of spreadsheet software for data entry, organization and analysis.
  11. Organised two Faculty Development Workshops - one on Practical Pedagogy and the other on Writing Pedagogy - to help the young faculty members become better teachers.
  12. Initiated and facilitated work on setting up an 'Academic Development Cell' or a 'Centre for Higher Education Research and Training' to organise and coordinate research, training and conversations on teaching-learning processes.
  13. Prepared a concept note for the Equal Opportunity Office (EEO) including its aims and objectives, the structure, composition and functions of various sub-units. The Board of Management has approved the concept note and setting-up of the EEO.
  14. Facilitated deliberations on restructuring of the undergraduate programmes in Karampura, and initiation of other innovative programmes. This has resulted in the creation of innovative inter-disciplinary undergraduate programmes and setting-up of a School of Global Affairs.
  15. Initiated creation of an Alumni Database, and mounted a survey to get feedback from the Alumni on various facets of the University including curriculum, teaching-learning processes, infrastructure and progression after AUD.
  16. Organized a session on Student Feedback and supported the concerned divisions i.e. Student Services (SS) and Assessment, Evaluation and Student Progression (AES) to plan more effective feedback mechanisms. A committee was constituted to formulate process for the student feedback mechanism to identify (i) the process by which student feedback should be collected, and (ii) suggest mechanisms for the same to enhance teaching-learning process in the University.
  17. Presented the Annual Quality Assurance Report 2017-18 to the Board of Management and facilitated discussions on it.

  
Director, IQAC