

Assessment, Evaluation and Student Progression (AES) DIVISION

F.No. AUD/19-10/2020/AES/Calendar/E-Notice/2

Dated: 06.05.2020

NOTIFICATION

AES GUIDELINES AND REVISED ACADEMIC CALENDAR FOR ASSESSMENT, EVALUATION AND STUDENT PROGRESSION TO COMPLETE THE REQUIREMENTS FOR WINTER SEMESTER 2020.

1. In the light of the lockdown and the continuing effects of Covid-19, the current (Winter Semester 2020) and the next semester (Monsoon Semester 2020) will require a lot of flexibility and innovation to complete the teaching-learning and assessment processes. An imaginative combination of online/offline modes along with modifications and adjustments in the transaction of courses/programmes are required in the prevailing exceptional circumstances that may continue in some form in the near future. **While being aware of the difficult challenges posed by the pandemic, the University is committed to making all possible efforts to assist the students and seeks their cooperation to complete the current semester.**
2. The revised dates of the current academic calendar are as follows:
 - (A) Teaching of courses of the Winter Semester 2020 to finish by 20th May 2020.
 - (B) Assessments, evaluations, grading and moderation in UG and PG programmes to be completed by all Schools by 7th June 2020. Last date of entry of grades for all UG and PG courses on ERP by Course Coordinators: 7th June 2020.
 - (C) Declaration of results by Schools: 10th June 2020.
 - (D) Period of pointing out discrepancies in results, if any: till 12th June 2020.
 - (E) Grades for UG and PG courses to be submitted to Assessment, Evaluation and Student Progression (AES) Division by 15th June 2020.
 - (F) For research programmes, the previous dates for submission of grades stand.
 - (G) Pending incomplete assessments/Partial Repeats to be completed by 31st July 2020.
3. **At the time of submission of grades, those students who, for whatever reasons, are unable to complete their assessments shall be awarded 'I' (Incomplete) grade.** A list of such students will be compiled. All efforts shall be made by the University to reach out to them to find out the reasons for non-completion of courses. A separate list will be prepared of those students who are graduating after this semester and the urgency and significance of completing the requirements for the award of their respective degrees shall be



conveyed to them. **All students with pending assessments who are awarded the 'I' grade should finish their assessments by 31st July 2020. Mechanisms shall be devised to assist such students to complete their requirements. Final semester students will be offered an opportunity in July 2020 to complete all credit requirements of Winter Semester 2020 courses.**

4. As per existing rules of academic promotion approved by the Academic Council (16th Meeting held on 10th and 13th July 2018) of the University, a student gets promoted to next year based on performance in the odd and even semesters taken together. According to the rule "a student should not *have failed more than 25%* of the course credits of the year". Further, "no minimum of grade average or 'quota' of courses passed is required for promotion from an odd semester to an even semester". **Given the exceptional circumstances that have prevailed in the Winter Semester 2020, the performance of a student in this semester will not count for progressing to Monsoon Semester 2020. In other words, no student will be detained based on the performance in Winter Semester 2020. However, students who failed in 75% or more of credits in the previous, i.e. Monsoon Semester 2019, they would not get promoted to Monsoon Semester 2020 this year.** Therefore, because of the pandemic, only for the purposes of promotion to the next year, and not for purposes of credit, all students will be considered as having passed the courses of the Winter Semester 2020. With this understanding the usual promotion requirement of not having failed more than 25% of required courses of monsoon and winter semester will apply. This can be illustrated with an example. An MA student who registered in the Monsoon Semester 2019 for 4 courses of 4 credits each should have passed in at least two of them to get promoted this year to 2nd year i.e. progress to Monsoon Semester 2020. Students can improve their performance in Winter 2020 semester courses later on as per rules but the performance in this semester will not prevent their progression to Monsoon Semester 2020. Students who have not made the required pass grade in the Winter Semester 2020 courses after attempting all assessments will have the opportunity, where applicable of taking PR and if not successful after that, will need to repeat the course or equivalent when offered next. These exceptions to the existing rules are being made this year in the light of the pandemic. **Please note that all students will have to eventually meet the minimum academic requirements prescribed in a programme for the award of the degree/diploma for which they are registered.**

These guidelines and the revised academic calendar are being issued with the approval of competent authority.

Dean, AES

6th May 2020