

## Event Report

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The Universities are requested to share the activity report in the format given below.

<b>Name of the Activity:</b>	G20_Skilling_Resume Writing Workshop		
<b>Theme of the Activity:</b>	Skilling		
<b>Activity Date(s):</b>	06 March 2023	<b>No. of Participants:</b>	40
<b>Brief Description of the Activity:</b>			
<p>A Resume writing workshop was conducted on Monday, 6 March at 9:30 am with MBA 2nd year Batch at Dr B R Ambedkar University Delhi, Kashmere Gate Campus.</p> <p>It was a 2 hour session &amp; the workshop was conducted by Mr. Mohit Chhabra who is extremely passionate about presentations and public speaking. He is currently working as a principal at KNOledge corporate services. The session was very detailed and started off with the difference between CV, Resume and Cover letter and then covering all the parts that are to be included in the resume.</p> <p>Three of the most important things when building a resume is to keep in mind that the resume is Specific, Structured &amp; Simple. The students learnt about how to start up the resume with a Brief profile about us, Then Professional Qualifications, followed by Professional Experience, Academic qualifications, Extracurricular Activities and lastly Demographics ending with a Broad thick line indicating the end of the resume. Only those things are to be the part of the resume that are true, and can be justified with evidence be it in the form of certificates, Awards, Pictures etc. we also got few insights about the Linked in profiles and how to block our URLs which would give us the chance to show in the search page better and faster. He also took up the queries of each student with utmost patience and it was an amazing experience to have him for the workshop as he brought some really interesting and important insights about how to go about the resume building process and we are really grateful to be provided with such great opportunity to gain such kind of knowledge.</p>			
<b>Brief Description of Participants (like industry experts, students, faculty etc):</b>			
Students			
<b>Share Weblink of social media posts of the Activity (tag Delhi Government, DTTE &amp; DHE and use relevant link)</b>			
<b>Twitter:</b>			
<b>Facebook:</b>			
<b>Instagram:</b>			
<b>Others:</b>			