



No. AUD/Admn/2010-11/

24th January, 2011

Sub: QUOTATION FOR PRINTING OF ANNUAL REPORT

Sir,

The University proposes to bring out ANNUAL REPORT in the form of a book with sufficiently high quality of printing for use by the distinguished scholars, visitors, guests etc.,

In this connection, you are requested to forward us sealed quotations, which must reach to the office of the undersigned latest by **03.02.2011 before 11.00 a.m.**

The specifications for printing of the ANNUAL REPORT are as under:

Specifications for Annual Report:

Title: Annual Report

Customer: Ambedkar University, Delhi

Paper size: 9^{1/2} " x 6"

Paper weight: 90 gsm

Numbers of copies: 500

Stich binding: 8 stiches

Numbers of pages typed: 50

Cover: Art Card 250 gsm

4 colour printing

Laminated

Packing: In packets of 10

It may be noted that the design and layout along with proof reading will be the responsibility of the printer under the supervision of AUD personnel.

Delivery of goods will be required: 10 days from the date of supply order.

The quotations received shall be opened on 03.02.2011 at 11.30 a.m. in the committee room of the university in the presence of bidders present.

Yours faithfully,

(S.K. NAGPAL)
CONSULTANT