

AMBEDKAR UNIVERSITY DELHI  
LOTHIAN ROAD, KASHMERE GATE  
DELHI-110006

F. NO. AUD/100.132/CD/2018-19/

Dated: 29/10/2018

**NOTICE INVITING QUOTATION**

1. Sealed percentage rate quotations are invited for the work “**Misc. Repair and Maintenance works at Rohini and Dheerpur Campuses of AUD** ” from tenderers who have carried out one/two/ three ‘similar works’ of minimum 80 % / 60% / 40% value of estimated cost respectively in a single Contract for Central Government, State Government , Semi-Government Organizations or Public Sector Undertakings during the last seven years ending on the last date of the month previous to the date of receipt of tenders for Ambedkar University Delhi (AUD). Tenderers shall have to produce documentary evidence from the appropriate authority which shall be to the satisfaction of AUD of having satisfactorily completed the works of magnitude as stated above. ‘**Similar work**’ means **Construction / Maintenance of Buildings.**
2. Estimated cost – Rs. **1,16,898/-**
3. Quotations may be downloaded from the website [www.aud.ac.in](http://www.aud.ac.in) from **29/10/2018 to 12/11/2018** and the downloaded documents shall be submitted to the office of the Director, Campus Development, AUD, Room No. - 57, Lothian Road, Kashmere Gate, Delhi, 110006 on all working day up to **12/11/2018 , 3:00 P.M** and will be opened at 3:30 P.M. on the same day.
4. The submitted documents shall only be opened subject to fulfilment of following conditions:-

4(i) Tenderer shall submit the tender document in two sealed envelopes in the following manner:-

**Envelope -1**

- 1) Copy of PAN Card
- 2) Registration certificate under Good and Service TAX( GSTIN)
- 3) EMD
- 4) Completion certificate issued by the officers of the client department of the rank of Executive Engineer or equivalent. Incomplete certificates shall be summarily rejected. The completion certificate must clearly indicate the following:

- i) Name of work, ii) Value of work done, iii) The date of completion of work,
- iv) Nature of work & v) That the work has been completed satisfactorily

**Envelope -2 (Financial bid of technically qualified bidders shall only be opened)**

- 1) Duly signed tender document downloaded from the web & Price Bid

**Envelope – 3**

Both envelopes should be enclosed in a common Envelope-III. In case Envelope-I is not annexed then Envelope-II containing tender document & Price Bid will not be opened at all.

## **5) SECURITY DEPOSIT**

- 1) The person/persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit Employer at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 5% of the gross amount of each running and final bill till the sum deducted will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by Employer by way of Security Deposit.
- 2) Earnest money shall be adjusted first in the security deposit and further recovery of security deposit shall commence only when the up to date amount of security deposit starts exceeding the earnest money. Such deductions will be made and held by Employer by way of security deposit unless the Contractor has deposited the amount of security deposit at the rate mentioned above in cash or in the form of fixed deposit receipts or in the form of bank guarantee. The security deposit of the Contractor shall be held by the Employer until twelve months (six months in the case of works costing Rs Ten Lakh and below) after the date of completion of work or till the final bill has been prepared and passed whichever is later.
- 3) In case the final bill is not settled within six months and the Employer is satisfied that the security deposit is not required for adjustment of Employer's dues or whatsoever dues either in this or any other Contract then this security deposit either in full or in part could be refunded at the discretion of the Employer

## **5) EARNEST MONEY**

Each bid must carry EMD amounting to Rs. 2500/- as specified in the Tender document and shall be deposited along with the tender documents in the form of pay order / Demand Draft of a Scheduled bank issued in favour of "Registrar, Ambedkar University, Delhi

## **6) TERMS & CONDITIONS**

1. Schedule of Quantity as per Annexure A
2. Time allowed – 30 Days.
3. Any damage done to the equipment /building during execution of work shall be on part of contractor.
4. No T& P shall be issued to the contractor from AUD.
5. Recovery will be made as per rules.
6. The quoted rates are inclusive of Good and Services Tax , labour cess etc and nothing extra shall be payable on this account.

(N.K. Verma)  
Co-Director(Tech)