

Text for advertisement

**Centre for Community Knowledge**

**Project and Position:** Research Assistant (Level I) for Institutional Memory Project

**Vacancy:** One (1)

**Qualification and Eligibility**

**Essential**

- Masters or PG Diploma in Mass Communication or Social Sciences with at least 55% aggregate.
- Minimum 1 year experience of audio and video cinematography and editing.
- Fluency in Hindi and English

**Desirable**

- Alumni of Ambedkar University Delhi
- Friendly and outgoing with good people-interaction and networking skills.
- Knowledge of camera handling, multimedia softwares such as Adobe Photoshop and Premiere Pro.
- Working knowledge of social media accounts and MS Office.

**Job Description:**

The Institutional Memory Project is largely an audio-visual archive of Ambedkar University Delhi's digital records and memories since its inception in 2008. The selected candidate is required to work in coordination with schools and centres across three campuses of AUD and undertake event documentation for the project. The RA will also be responsible for equipment maintenance and conducting AV training workshops with students and staff. In addition, the RA will also be involved in editing the recordings, making short films and using web platforms to showcase archived content to the AUD Community.

**Duration of appointment:** 6 months

**Remuneration:** Rs. 25,000/- per month

**Last Date of Submission of Application:** 2nd November 2017.

Position will be based at Centre for Community Knowledge, Ambedkar University Delhi. Send in your Application with CV through email as a PDF attachment to email ID: [directorccck@aud.ac.in](mailto:directorccck@aud.ac.in). Application without accompanying CV will not be reviewed. Only shortlisted candidates will be called for interview. No TA/DA will be given for attending interview. Please note that the engagement would be purely on temporary/contractual basis, as per University rules and regulations.



Director CCK

Director  
Centre for Community Knowledge  
Ambedkar University Delhi  
Lothian Road, Kashmere Gate  
Delhi-110006