



CENTRE FOR EARLY CHILDHOOD EDUCATION AND DEVELOPMENT (CECED)

F. No. AUD/CECED/ 14-2C/ 2015-16/26.02.16

The Centre for Early Childhood Education and Development (CECED) is developed under a social initiative of Ambedkar University Delhi and is envisaged as an institution that brings together research, policy and practice in the area of Early Childhood Education and Development (ECED) within a coherent and holistic conceptual frame. CECED's vision is to promote systemic understanding of developmentally and contextually appropriate and inclusive ECED with a focus on early learning. The Centre's mission is to contribute to the national goals of social justice and equity by advocating and promoting every child's right to a solid foundation for life through ECED. The Centre aims towards evidence-based quality promotion in ECED through research, capacity building and advocacy.

Under various projects, CECED requires young professionals to join the team. The details of the positions are given below. If you meet the qualifications and experience as given for each position, you may apply.

TERMS OF REFERENCE FOR PROJECT POSITIONS IN CECED

Project Associate (Code-PAS-FS)

Vacancy: Two (2) currently upto 31st Dec. 2016 with the possibility of further extension.

Qualification & Eligibility criteria:

Essential:

- Master's degree in Child Development, Psychology; Early Childhood Care and Education; Social Work and Social Science with good proven academic record.
- At least 3 years of relevant job experience in the field of Social Sciences. *In case the candidate is having M.Phil/ Ph.D, the same may be relaxed by 1 year.*
- Willing to undertake extensive field visits/ travel especially in rural areas as and when required for the project.
- The candidate should have experience of working in a team or leading a team.
- Computer Proficiency is must.

Desirable:

- M.Phil or Doctoral degree in relevant subject.
- Research Experience in Child development/ Early Childhood Education or working in settings with children or in social sector related to child rights/child development/ education.
- She/he should have good analytical and writing skills, good communication skills and should be able to coordinate research projects and prepare reports.

Consolidated Remuneration: The monthly consolidated salary will be Rs. 40,250/- p.m.

Project Associate (Code- PAS-CSF)

Vacancy: One (1) currently upto 31st December 2016 with the possibility of further extension

Qualification & Eligibility criteria:

Essential:

- Master's degree in Child Development, Psychology; Early Childhood Care and Education; Social Work and Social Science with good proven academic record.
- At least 3 years of relevant job experience in the field of Social Sciences. Some experience in development and standardization of assessment tool or has worked as a Psychometrician. *In case the candidate is having M.Phil/PhD, the same may be relaxed by 1 year.*
- Willing to undertake extensive field visits/ travel especially in rural areas as and when required for the project.
- The candidate should have experience of working in a team or leading a team.
- Computer Proficiency is must.

Desirable:

- M.Phil or Doctoral degree in relevant subject
- Research Experience in Child development/ Early Childhood Education or working in settings with children or in social sector related to child rights/child development/ education.
- She/he should have good analytical and writing skills, good communication skills and should be able to coordinate research projects and prepare reports.

Consolidated Remuneration: The monthly consolidated salary will be Rs. 40,250/- p.m.

Project Associate-Communication (Technical) (Code- PASC-T)

Vacancy: One (1) currently upto 31st December 2016 with the possibility of further extension

Qualification & Eligibility criteria:

Essential:

- Master's degree in Communications & Journalism, Public Relations; or related field.
- Minimum 3 years of progressively responsible professional work experience in Communication sector. Some experience in social sector related to child rights/child development/ education in the field of advocacy, information and communication through media agencies, corporate and civil society partners would be an advantage. *In case the candidate is having M.Phil/Ph.D, the same may be relaxed by 1 year.*
- Fair Knowledge of working with Professional designing software and applications such as Adobe Photoshop, Indesign/Illustrator, Movie Editing applications like FCP, Premier Pro etc.
- Willing to undertake extensive field visits/ travel especially in rural areas as and when required for the project.

- Experience of Coordinating or leading a communication team.
- Computer Proficiency is must.

Desirable:

- M.Phil or Doctoral degree in relevant subject
- Experience of working in a government/ semi-government organization in communication sector.
- She/he should have good analytical and communication skills.

Consolidated Remuneration: The monthly consolidated salary will be Rs. 40,250/- p.m.

Project Associate-Communication (Content Developer and Editor) (Code- PASC-C)

Vacancy: One (1) currently upto 31st December 2016 with the possibility of further extension

Qualification & Eligibility criteria:

Essential:

- Master's degree in Communications & Journalism, Public Relations or English with communication related work experience.
- Minimum 3 years of progressively responsible professional work experience in creating content across media (online content, copy, photography, film, reports, press releases and others). Some experience in social sector related to child rights/child development/ education in the field of advocacy, information and communication through media agencies, corporate and civil society partners would be an advantage. *In case the candidate is having M.Phil / Ph.D, the same may be relaxed by 1 year.*
- Excellent English Technical Writing skills and Speaking skills
- S/he should have good analytical skills and be able to think creatively and innovatively.
- Willing to undertake extensive field visits/ travel especially in rural areas as and when required for the project.
- Experience of Coordinating or leading a communication team, developing and editing content and writing blogs/articles.
- Computer Proficiency is must.

Desirable:

- M.Phil or Doctoral degree in relevant subject
- Proven experience of working in a government/ semi-government organization in communication sector.
- S/he having published articles in any leading Journals or Newspaper/Magazine will be an added advantage.

Consolidated Remuneration: The monthly consolidated salary will be Rs. 40,250/- p.m.

Please note that all the above mentioned positions require frequent travelling outside Delhi. Applicants who are willing to travel should only apply. (**Note: the positions require 50%- 60% travelling outside Delhi**).

Send your application in the prescribed format with updated CV through email as PDF or word attachment to ceced.recruitment@gmail.com within 7 days of publication of this advertisement i.e. 04th March, 2016 with subject line 'Name of the respective position along with post code number'.

Applications without format or CV will be rejected out rightly.

Only shortlisted candidates will be called for interview and no TA/DA will be given for attending the interview. No inquiry during the period will be entertained.

Please note that all the engagement would be purely on temporary/ contractual basis for the specified period of time and based on projects. Appointment under this advertisement does not give you a right for any regular job in CECED or AUD. The organization holds the right for Extension or Termination of the candidates' appointment in respect of the project and teamwork without notice. For all the positions, continuation or extension of the contract will be based on periodic performance review.
