

Guidelines for SPOT ADMISSION (2019-20) for BVoc Programmes

Following guidelines will be followed for spot admission in BVoc programmes:

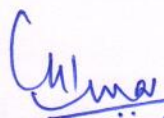
1. This guideline is applicable to the admission to **Unreserved Seats** (both NCT & ONCT) for filling up of the vacant seats as given below across BVoc programme after 5th cut-off admission process.

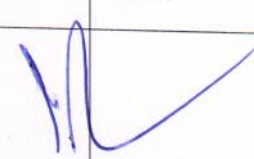
Programme	UR-NCT	UR-ONCT
BVoc in Retail Management	2	Nil
BVoc in ECCME	4	1
BVoc in Tourism and Hospitality	1	1

2. All candidates those have appeared for the written test and attended the personal interview **only** can participate in the spot admission, provided their names are figured in the merit list drawn by the SVS (Annexure -1).
3. Candidates those names were figured in the previous cut-off list but did not take admission can also participate in the spot admission process.
4. All other candidates, irrespective of categories, whose names were notified in the merit list by the SVS also can participate in the spot admission.
5. The spot admission will be held **on 29th July 2019 at Room No F-9, Block- A, Karampura Campus of AUD.**
6. All aspired candidates are required to **register** for Spot Admission in between **9:30 AM to 10:30 AM on 29th July 2019**. No registration will be allowed after 10.30AM.
7. The SVS will notify the list of eligible candidates at **11.30AM on 29th July 2019** based on their position in the merit list.
8. Students are to take admission immediately after notification of the merit list on **29th July 2019 from 12.00 noon to 3 PM.**
9. Students are to come prepared with all certificates/documents and requisite fee for admission to the programme.
10. If a candidate is interested to take admission in a specific vertical, but had not applied for the same earlier, can take admission provided any seat is vacant in a specific vertical **after spot admission**. In such situation, the candidate has to make a written request to the Dean (SVS) and had appeared the written test and personal interview and also name is figured in the merit list of any vertical. The candidate has to pay the requisite fee as well as Registration fee for admission. The admission for such candidate will be done on **29th July 2019 at 4.00PM.**

Schedule for spot admission

Activities	Date	Timing
Registration for spot admission	29 th July 2019	9.30AM – 10.30 AM
Notification for the eligible candidates (based on the Merit list)		11.30 AM onward
Commencement of Admission		12.00 noon to 3.00 PM
Admission against vacant seats, if any, for the candidates desiring to switch over to other verticals		4.00 PM


Dean, SVS 26/7/19


Dean, Student Services