

MANUAL 17

Such other information as may be prescribed

[Section 4(1)(b)(xvii)]

Any citizen, who desires to obtain information under the RTI Act, 2005 may apply to the Central Public Information Officer/Central Assistant Public Information Officer on a plain paper giving particulars of information being sought for along with his/her address, telephone, no, etc. for communication by the Public Information Officer/Public Authority. The application is required to be accompanied by the requisite fee of Rs 10/per application towards the cost of processing the request for information. The fee may be paid in cash against proper receipt with the Assistant Registrar (Finance) of the Ambedkar University, Delhi or through a Banker cheque or D.D. drawn in favour of the Controller of Finance, AUD. However, persons belonging to Below Poverty Line (BPL) are exempt from payment of such fee.

The schedule of fees as prescribed by the appropriate authority is as follows:

1. Rs. 2/per page (in A4 or A3 size paper) created or copied.
2. Actual charges or cost price of a copy for sizes bigger than A4 or A3.
3. In case of printed material, actual cost of printing.
4. Actual cost of price for samples or models.
5. If information is needed in a diskette or floppy Rs. 50/per diskette or floppy.
6. For inspection of records

(i) for the first hour – no fee

(ii) for each subsequent hour (or fraction thereof)– Rs. 5/