



No. AUD/AES/Convocation /2018/

October 17, 2018

NOTIFICATION

Dear Student,

I am pleased to inform you that on the basis of assessments and evaluations conducted in the programme that you had enrolled at AUD, you will be awarded degree/diploma at the 7th Annual Convocation of the University which is scheduled to be held on **7th December, 2018 at 10:30 am in the Central Lawn (Playground), AUD, Lothian Road, Kashmere Gate, Delhi - 110006.**

You must report at the AUD Campus latest by 7:30 am sharp on 7th December, 2018

You are advised to attend the rehearsal which will be organized at **8.00 am** on the 7th of December 2018 in the Central Lawn (Playground), AUD campus along with the Identity-cum-Receipt Slip duly signed by the Dean of your School. Please note down your seat number on your Identity-cum-Receipt Slip to avoid any inconvenience on the Convocation day. There shall be a roll call. Awardees not present during the roll call at the rehearsal, may not be admitted to the convocation.

You are also advised to return the duly filled-in acceptance form to the Dean, Assessment Evaluation and Student Progression, Ambedkar University Delhi, Lothian Road, Kashmere Gate, Delhi- 110006, by 15th November 2018 in order to enable us to make proper seating arrangements.

You will be given a Scarf by the concerned staff of your School, which you have to positively return after group photograph and before Lunch.

Looking forward to seeing you at the Convocation and with all good wishes,

**Dean, Assessment Evaluation
Student Progression**

Encl: Identity-cum-Receipt slip

Acceptance Form

IDENTITY CUM RECEIPT SLIP FOR POST GRADUATE DEGREE – 2018

Name: _____

Course: _____ year 2018,

Roll No. _____ was a student of this School and has

been _____ awarded

_____ for the year,

2018.

Certified that the bearer of this slip (whose specimen signature is given below) may please be admitted to the Annual Convocation and presented the above PG Degree thereof, at the Annual Convocation.

(Specimen Signature of the Candidate)

Signature of the Dean
Seal of the School

RECEIPT

RECEIVED MY PG DEGREE CERTIFICATE AS DETAILED ABOVE

Signature of the candidate

Date:

Dated:-.....

IDENTITY CUM RECEIPT SLIP FOR POST GRADUATE DIPLOMA – 2018

Name: _____

Course: _____ year 2018,

Roll No. _____ was a student of this School and has

been _____ awarded

_____ for the

year, 2018.

Certified that the bearer of this slip (whose specimen signature is given below) may please be admitted to the Annual Convocation and presented the above PG Diploma thereof, at the Annual Convocation.

(Specimen Signature of the Candidate)

Signature of the Dean
Seal of the School

RECEIPT

RECEIVED MY PG DIPLOMA CERTIFICATE AS DETAILED ABOVE

Signature of the candidate

Date:

Dated:-.....

The Dean, AES
Ambedkar University Delhi

Dear Madam,

I have been awarded that following Graduate/Post Graduate Degree /Diploma on the basis of assessments completed in 2018:

S. No.	Name of the Degree

I hereby confirm that I shall receive the Graduate/ Post Graduate Degree/Diploma in person at the Annual Convocation to be held on 7th December 2018.

Or

I will not be able to attend the Convocation to receive the Graduate/Post Graduate Degree/Diploma.

Yours Sincerely,

Signature

Name/Department

.....

Course.....

Roll No/ Enrolment No: _____

Residential Address:

.....

.....

Mobile No.....Email:.....

Ambedkar University Delhi
7th Annual Convocation
7th December, 2018, 10.30 AM

INSTRUCTIONS TO THE CANDIDATES

1 The 7th Annual Convocation of Ambedkar University Delhi for conferring the Degrees / Diplomas to the candidates who have successfully completed all the assessment requirements of courses in 2018 will be held on **7th December, 2018, 10.30 am in the Central Lawn at the Kashmere Gate Campus, Ambedkar University Delhi.**

2 DEGREE "IN PERSON"

Candidates eligible for award of the following degrees/ Diplomas will be admitted in person at the Convocation.

1	BA Honours with Major in Economics
2	BA Honours with Major in English
3	BA Honours with Major in Psychology
4	BA Honours with Major in History
5	BA Honours with Major in Mathematics
6	BA Honours with Major in Sociology
7	BA Honours with Major in Social Sciences and Humanities
8	MBA
9	MA in Visual Art
10	MA in Performance Studies
11	MA in Literary Art (Creative Writing)
12	MA in Film Studies
13	MA in Development Studies
14	PG Diploma in Early Childhood Care and Education /MA in Education Studies/ MA Early Childhood Care and Education
15	MA Environment & Development
16	MA in Psychology (Psychosocial & Clinical Studies)
17	PG Diploma in Gender Studies/MA Gender Studies
18	MA Economics
19	MA English
20	MA History
21	MA Sociology
22	Master of Design (Social Design)
23	MPhil- Women's and Gender Studies
24	MPhil- Development Practice
25	MPhil-Hindi
26	MPhil-History
27	Ph.D-Hindi
28	Ph.D-Human Ecology

Application for admission to the "Degree in Person" in the prescribed form (enclosed) should reach the Dean (AES) on or before **31stOctober 2018** through the Dean of the School concerned as the case may be.

3 IDENTITY-CUM-RECEIPT SLIP - for Degree "*in person*"

Each candidate for admission to the Degree in Person should fill in the "Identity-cum-Receipt Slip" in his/her own handwriting, get it attested by the Dean of the School concerned as the case may be, and bring the same with him/her when he/she comes to attend the Convocation. The Identity-Cum-Receipt Slip thus filled in and attested by the Dean of the School concerned shall be surrendered while entering the **Central Lawn in the Kashmere Gate Campus of Ambedkar University Delhi for admission to the Hall.**

4 DEGREE "IN ABSENTIA"

Application for any of the above Degrees in Absentia in the prescribed form along with a prescribed fee of Rs. 500/- either through the Indian Postal Order or Demand Draft in favour of "Ambedkar University Delhi" should reach the Office of Dean (AES) on or before **31stOctober 2018** duly signed by the Dean of the School concerned as the case may be. The degree in such cases shall be posted to them by Registered Post after the Convocation.

5 **REHEARSAL**

There will be a rehearsal on 7th December 2018 at 8.00 am in the Central Lawn in the Kashmere Gate Campus, Ambedkar University Delhi, to familiarise the participants.

The recipients of the Degree in person must attend the rehearsal. They must follow the instructions and remain in their seats till the rehearsal is announced to be over.

6 **REPORTING TIME IN THE CENTRAL LAWN, KASHMERE GATE ON 7 December 2018**

Candidates who are to receive the Degree in person will be allotted a seat. A list showing the allotted seat numbers will be displayed outside the lawn. Candidates must report at the campus latest by 7:30 am sharp on 7th December 2018

7 **CONVOCATION PRESS**

While no single dress code is mandated, all recipients of Diploma/ Degree are advised to be dressed which befits the occasion of the Convocation.

8 **ACADEMIC COSTUMES**

All recipients of Diploma/ Degree are required to wear the specially designed stole (scarf) which is available for purchase (Rs.1500/-) or on hire on a deposit of Rs.1000/- at the Convocation Venue, AUD, Kashmere Gate on the day of Rehearsal. The candidate will be given the degree certificate on return of the deposit amount or on show of receipt of payment of Rs.1500/- along with the scarf, with proof of Identity.

9. **PHOTOGRAPH**

1. Group Photograph with the Vice-Chancellor & Dignitaries will be held after the Processing Ceremony.
2. Candidates who desire to get themselves photographed may get in touch only with the photographers who will be listed on our website shortly.

Note: The University shall not be responsible for this arrangement and of any act on part of the photographers.

10 **PARENTS/GUARDIANS/FAMILY**

Due to paucity of space, family members will not be invited to attend the Convocation.

11 **LIVE STREAMING**

Live Streaming of the Convocation Ceremony can be seen on AUD website at www.aud.ac.in

12 **SPECIAL INSTRUCTIONS**

To observe sanctity and tradition of the Convocation Ceremony, candidates are expected to adhere to the following:

- i) **No request for receiving the degree "in person" shall be entertained once the final roll call is over.**
- ii) Stand up when the procession enters the Hall and keep standing till members of the procession takes their respective seats
- iii) Maintain silence during the entire ceremony
- iv) Rise for the National Anthem and remain standing **till the** Procession, Distinguished Guests & other guests leave the Hall.
- v) Follow the instruction of the officials (on duty) in the Hall.