

MOST IMMEDIATE

F.No. 22-1/2014-ES-4 (pt)
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF HIGHER EDUCATION
(External Scholarship Division)

External Scholarship Division,
West Block-1, Wing-6, Second Floor,
R.K. Puram, New Delhi-110066.

Dated the 30th Sept.,2014

PUBLIC NOTICE

Subject: Submission of on-line application in respect of Commonwealth Scholarships of United Kingdom (UK) Plan-2015-reg.

It is hereby announced for the general information to the candidates with reference to the advertisement of even no. published in the various newspapers on 18.09.2014 and displayed on the Ministry's website regarding **Submission of on-line application in respect of Commonwealth Scholarships of United Kingdom (UK) Plan-2015**. All the interested candidates are further informed that only online application would be accepted. Candidates would be informed about the schedule of interview by email. **The last date of submission of online application is 10th October, 2014. The applicants are advised not to wait for the last date to avoid heavy rush.**

2. INSTRUCTIONS FOR FILLING ONLINE APPLICATION FOR COMMONWEALTH SCHOLARSHIP/FELLOSHIP PLAN 2015-UK

1. Before filling online application clear the cache of your browser using (CTRL+F5) (Google Chrome browser is preferred).
2. Before applying, ensure that you have soft copy of photo, signature and educational documents.
3. **Scan setting instructions**
Scan DPI Setting=200dpi
True Colour
Ensure the size does not exceed more than **530 kb** for each of the document to be uploaded.
4. **Passport size color photograph**

Ensure that passport size photo is in jpg or jpeg format and not more than **530 KB** in size.

You can reduce the size of your photo using paint with following steps:

Right click on photo--> Open it with paint--> choose Resize from Menu bar--> Select pixel ratio button in the Resize section-->uncheck 'Maintain aspect ratio'--> Enter 200 in Horizontal and 230 in Vertical textbox--> and click ok button--> Now save as with new file name in .jpg or .jpeg format.

5. Signature

Ensure that the signature is in .jpg or .jpeg format.
You can reduce the size of your signature using paint as directed for passport size photograph above.
The pixel for signature is 160 in Horizontal and 140 in Vertical.

6. Educational/other documents

The document must not exceed **530 kb** in size.
If your educational document is in jpg/jpeg/png format you can reduce the size of the document using paint with following steps:

Right click on Document--> Open it with paint--> choose Resize from menu bar-->Select Percentage ratio button in the Resize section-->Enter 50 in text box; it will automatically fill 50 in next text box-->Now save as with new file name in .jpg or .jpeg format.

7. In case of more than one document the following ways may be adopted.
You can either make a pdf file or accumulate related documents and group it, then compress (zip) and upload this .zip file. In both the cases the combination of documents is treated as a single file and the size of the file must not exceed 530 kb.
8. After filling all relevant fields, click submit button and wait for server response.
It starts automatically uploading and saving process. It will take a few minutes to complete the process.
Please do not click submit button again.
After successfully saving you will be redirected to the filled application page and you are ready to take a print out of your application.
9. If you are getting any technical error or calculation error, please change browser and fill it again.
10. Using above instruction if you are still unable to fill the online form, please write to us at es2011.education@gmail.com on or before 8th October 2014 till 5 O'clock. After this date any issue regarding online application will not be resolved.

No. F. 22-1/2014-ES.4
Government of India
Ministry of Human Resource Development
Department of Higher Education
ES.4 Section

COMMONWEALTH SCHOLARSHIP AND FELLOWSHIP PLAN – 2015 – U.K.

Last Date: 10th October, 2014.

- I. On line applications are invited from Indian nationals, through MHRD's website <http://mhrd.gov.in/> for nominations, of the award of Commonwealth Scholarships in United Kingdom tenable from September/ October 2015 for higher studies/research in the subjects mentioned below in the United Kingdom. Up to Sixty five (65) nominations are to be sent to the Commonwealth Scholarship Commission for final selection to be made by them. Out of these not more than twenty six (26) are for doctoral studies.

II. ELIGIBILITY

The candidate should not be more than 40 years of age as on 10.10.2014 and fulfill the minimum qualifications as per Para (IV) below.

III. LEVEL OF COURSE

These scholarships will be awarded for studies leading to either: -

- (i) ONE YEAR TAUGHT MASTER'S COURSES OR EQUIVALENT DEGREE,
(ii) DOCTORAL DEGREE OF UPTO THREE YEARS DURATION

(A) ENGINEERING AND TECHNOLOGY:

1. Electronics/Electrical 2. Environmental Studies 3. Remote Sensing Technology
4. Communication Engineering 5. Biotechnology or Biochemical Engineering 6. Robotics
7. Computer Applications/Computer Science 8. Aerospace Engineering /Aeronautics 9. Civil Engineering 10. Material Science 11. Mining Engineering and 12. Marine Engineering.

(B) SCIENCE (PURE AND APPLIED)

1. Mathematics 2. Molecular Biology 3. Physics 4. Chemistry (including Pharmaceutical/Medicinal Chemistry).

(C) AGRICULTURE

1. Agronomy & Forestry.

(D) HUMANITIES AND SOCIAL SCIENCES

1. History 2. Sociology 3. **Management Studies 4. Economics 5. Philosophy 6. Psychology
7. Law 8. English (Literature/Linguistics) 9. Political Science with International Relations

(IV) MINIMUM QUALIFICATIONS

The candidates must have completed tertiary education in English Medium :-

FOR MASTER'S DEGREE

One should hold or able to produce the certificate of Bachelor's Degree by October, 2015 in the subject field concerned (indicated above) securing 60% or above marks in Humanities and Social Science group and 65% or above marks in Engineering and Technology, Science and Agriculture Group.

**Candidates who wish to undertake postgraduate study in Business/ Management Studies should have taken the Graduate Management Admission Test (Princeton Test) before applying for the Commonwealth Scholarship. Details about GMAT may be obtained from G.M.A.T. Educational Testing Services, Box 966 – R, Princeton, NJ 08541, U.S.A. Candidates appearing for Scholarship in Economics and related subjects should be aware that a number of departments may require them, before admission, to pass the Graduate Record Examination (GRE) of which details may be obtained from Graduate Record Examination, Educational Testing Service, Box 955, Princeton, NJ 08541, U.S.A. Service, Box 955, Princeton, NJ 08541, U.S.A.

Candidates whose native language is not English will be required to provide evidence that they have sufficient competence in English to study in the United Kingdom. Nominated candidates will be required to take the IELTS, for which they may contact local British Council Office. **An IELTS test will only be considered valid if taken after 1st October 2014 and before 6th March 2015.**

(B) FOR Ph.D. DEGREE:-

One should hold or able to produce the certificate of Master's Degree by October 2015 in the concerned subject fields (indicated above) securing 60% or above marks in Humanities and Social Science group and 65% or above marks in the relevant subjects in Engineering and Technology, Science and Agriculture Group.

V. VALUE OF AWARD

Each scholarship provides: -

- (A) Student concessionary or other approved airfare to the United Kingdom and return on expiry of the Scholarship (the cost of journey made before final award confirmation will not normally be reimbursed nor can fares be paid for a scholar's dependents).
- (B) Approved tuition and examination fees.
- (C) A personal maintenance allowance at the rate of £977 per month (£1,208 per month for those studying at institutions in the London Metropolitan area)
- (D) A grant towards the expenses of preparing thesis or dissertation, where applicable.
- (E) An initial arrival allowance, incorporating in initial clothing grant for scholars from tropical countries.
- (F) A grant for expenses for approved travel within the United Kingdom or overseas.

(G) A contribution towards fieldwork costs for those Scholars undertaking doctoral studies for whom a case has been made for fieldwork outside the United Kingdom. This shall not normally exceed one economy class return airfare to the fieldwork location.

(H) A paid mid-term fare to their home country for Scholars on three years doctoral awards. Scholars for whom fieldwork fares are provided to their home country shall not be entitled to a mid-term fare home, nor Scholars who have claimed (or intend to claim) spouse or child allowances for more than 12 months during their award.

(I) For Scholars selected by the Commission for awards exceeding 18 months, a spouse allowance of £ 220 per month is payable provided that the Scholar and spouse are residing together at the same address in the United Kingdom. It is not paid when spouse is also in receipt of an award. For Scholars accompanied by their spouse and children, a child allowance is payable at the rate of £138 per month for the first child and £108 per month for the second and third child under the age of 16, provided they are residing with their parents. The Commission's spouse and family allowances represent only a contribution towards the cost of family maintenance in the UK and Scholars should expect and be able to supplement these allowances to support family members who choose to come to the UK. Irrespective of the length of the award, a Scholar who is widowed, divorced or a lone parent will receive an allowance in respect of the first accompanying child and child allowances for the second and third accompanying children.

VI GENERAL INSTRUCTIONS :

1. A candidate may apply for only one subject of his/her choice.
2. As a condition of award, the Commission or a host institution in Britain may also require a candidate to take particular English Tests/ training in English.
3. The final selection of the nominated candidates rests with the Commonwealth Scholarship Commission in U.K.
4. Nomination of a candidate by Government of India does not guarantee final selection or placement. The Commonwealth Scholarship Commission will make its own selection out of overall nominees recommended by all the participating countries in the programme.
5. The applications would be scrutinized and only shortlisted candidates would be called for interview.
6. Applicants who have already been registered for Ph.D or completed/ about to complete Ph.D will not be considered.
7. Candidates who have already been abroad for studies/training/specialization either on scholarships or on their own, for a period exceeding six months are eligible to apply if they have been in India for at least two consecutive years after returning from abroad as on 10.10.2014. Applications of candidates who are already abroad will not be considered.
8. In case of candidates qualifying from Universities, where grades are awarded, the candidates are required to furnish exact percentage of marks and indicate the conversion formula.
9. Candidates will be expected to have the knowledge of the donor country.

10. Candidates will not be allowed to appear for interview or given TA if he/she does not submit NOC from the Employer. In case of Government Servant, clearance of the Cadre Controlling Authority is mandatory.

11. It is very important that applicants who are in employment to which they wish to return after completion of their studies in UK should have an assurance from their Organisation that if their nomination is successful, they will be granted sufficient leave of absence. In general, a candidate undertaking research for a Ph.D. can be expected to need 36 months study in the United Kingdom even though in the first instance, the award will only be offered for one or two years.

12. While indicating the period of past experience and stay abroad, candidates should mention the specific dates.

13. As these scholarships are offered by Commonwealth Scholarship Commission in UK the applications should be submitted in English only.

14. Applications in subject-fields other than those specified in the advertisement will not be considered.

15. Candidates who do not possess the essential qualification need not apply.

16. Candidates must furnish a clear and precise programme of study/research (minimum 100 words and 500 words for PG and PhD respectively). Candidates are advised to describe their plan for study/research proposals carefully as these will be a primary condition in selection both PG/Ph.D course.

17. CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

18. ALL ANNOUNCEMENTS WILL BE AVAILABLE ON THE WEBSITE WWW.MHRD.GOV.IN.

19. In case no communication is received by an applicant by 15th November, 2014, it may be presumed that he/she has not been short listed by the Selection Committee. No correspondence will be entertained in this regard.

20. THE DECISION OF SELECTION COMMITTEE SHALL BE FINAL. NO REPRESENTATION IN THIS REGARD WILL BE ENTERTAINED.

IMPORTANT:

Awards are tenable at any UK institution of higher education with whom the commission has a part-funding agreement; a list of these institutions can be found at: <http://bit.ly/cscuk-uk-universities>.

Candidates are expected to state up to three preferred institutions(s) on the application form, but the final decision on host institution will be made by the Commission. Candidates are advised to submit independent applications directly to their preferred institutions at the same time as applying for this Scholarship. Where formal offers of admission have been obtained, these should be included with the application.

All candidates applying for Doctoral Study must provide the commission with evidence of support from a prospective supervisor from atleast one of their chosen Institutions at the time of interview. So, if such support letter is not submitted at the time of interview, he/she will not be allowed to appear before the interview and no TA will be given.

Documents required for verification at the time of Interview:

- **Original Certificates alongwith Marksheet of Class X, XII and Transcripts of Degree(s).**
- **NOC/ Cadre clearance (in case of Government Servant)**
- **In case applying for PhD, candidate must provide evidence of support from a prospective supervisor.**

<Click here for online submission of application>

FORMAT OF ONLINE APPLICATION

1. Name of the Scholarship Scheme: **Commonwealth Scholarship/
Fellowship Plan 2015**
2. Country for which applying: **United Kingdom**
3. Level of Course:
4. Subject (indicate one of the subjects given in the advertisement):

RECENT
PASSPORT
SIZE
PHOTOGR
APH

5. i Name of the candidate Sh./Smt./Km.
(in Block letters)

- ii Full mailing address with Pin Code
and
Telephone Number, if any

- iii Full name of Father/Mother/Guardian

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- iv E- Mail Address:

6. i Sex : Male Female
- ii Marital status:
- iii Nationality:

7. i. Date of birth:

Y	Y	M	M	D	D
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- ii Age as on 10.10.2014:
- iii State to which the candidate belongs:

8. Academic record starting from High School/Higher Secondary (Self attested copies of certificates etc. to be uploaded)

Name of the University/ Board/ Institute	Examination(s) passed	Date of passing	Division/ Class with position, if any,	Maximum marks and marks secured for the entire degree	Percentage of marks obtained and position if any, (No rounding off)	Subjects taken

9. Have you cleared IELTS/TOEFL/GMAT ? If so, give score
(a) IELTS (b) TOEFL (c) GMAT
10. Details of
Professional/Practical Training :
Research Experience:

No. of papers published:

Previous Employment (Period, Designation, Employer):

11. (a) Are you employed ? Yes No
(b) In case you are employed then give the nature of the present employment with name and date of appointment/designation and the name and address of the employer :
12. Have you been abroad? If so give full particulars of
I Country/Countries visited:
II Period of stay (give details):
III Date, Month and Year of return to India:
IV Purpose of visit:
13. Name and address of three persons who are familiar with your work (Two of them who taught you in an area of study relevant to course and the third may be your employer or a person with whom you have worked professionally):
14. Proposed programme of study/research/training specifying details:
15. I The work at present engaged in:
II Preferred institutions in UK (Three)
III What factors led you to choose to above institutions
IV Future plans/proposals after the study/research/training and its prospectus
V What are the benefits to your home country
16. Have you been received any offer letter for joining research/admission, if yes, you must upload supporting documents.
17. Have you received any academic awards/credential such as Gold Medal, National Awards etc. if yes, mention the name of award and upload the supporting documents.

DOCUMENTS TO BE UPLOADED

Proof of age.

Educational Qualification

University/College Transcript

Offer letter

Any Academic Awards etc.

18. DECLARATION

I certify that foregoing information is correct and complete to the best of my knowledge and nothing has been concealed/distorted. I understand that if at any time I am found to have concealed/distorted any material information, my selection shall be liable to summarily terminated without notice and compensation.

Place :

Date :

Signature of the Candidate